



RULES AND REGULATIONS

1. NAME AND OBJECTS

The name of the club shall be THE WYE VALLEY RETRIEVER CLUB, its objectives being:

- 1) to encourage and train all registered breeds within the "Retriever" sub group of the Gundog Group
- 2) to hold matches, progress tests and social occasions as agreed by the Executive Committee
- 3) to encourage Working Tests and Field Trials and ensure appropriately qualified judges at both.

2. MEMBERS

- i. The Club shall consist of:
 - 1) An Executive Committee made up of not less than 12 Members including the following officers: President, Vice-Presidents(s), Chairman, Vice Chairman, Hon Secretary, Hon Treasurer, Hon Field Trial Secretary, Hon Working Test Secretary. The President and Vice-presidents shall be ex-officio members of the Executive Committee but shall not have voting rights. Roles of Assistant Field Trial Secretary, Assistant Working Test Secretary, Membership Secretary and Training Secretary may be appointed from members of the Executive Committee.
 - 2) An unlimited number of members, whose names and addresses shall be recorded by the Membership Secretary on a register and maintained in compliance with the General Data Protection Regulations 2018. The Club undertakes to include the number of members in the Annual Returns for the Kennel Club.
- ii. The election of Members is vested solely in the Executive Committee and shall be by ballot.

3. SUBSCRIPTIONS

The Annual Subscription and Initial Joining Fee for the following year shall be recommended by the Executive Committee to the Annual General Meeting and be payable in full on election and thereafter on the 1st February each year. No Member whose subscription is unpaid shall be entitled to any of the privileges of membership and any member failing to renew their subscription by 1st April in any year shall cease to be a member of the club and his/her details will be automatically erased from the register. Acceptance back on the register will be dependent upon a new application and payment of all arrears. This also applies to any member only paying a partial subscription. Their partial subscription shall be treated as a donation to one of the charities being supported by the Club in that year. No personal reminders will be sent out.

4. ELECTION OF OFFICERS AND COMMITTEE

- i. The Executive Committee and President shall be elected for a term of three years. Election shall be by secret ballot at the AGM. Any member may propose a candidate for the Executive Committee, provided that the name of the candidate, together with the names of the proposer and seconder are notified to the Secretary at least twenty-eight days before the AGM. One third of the committee shall retire annually but shall be eligible for re-election. The President shall retire every three years but shall be eligible for re-election. Any casual vacancy may be filled by a co-opted member, to serve until the next AGM and who then shall be eligible for re-election.
- ii. The Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Field Trial Secretary, Working Test Secretary, Assistant Field Trial Secretary, Assistant Working Test Secretary, Training Secretary and Membership Secretary shall be elected annually by the Executive Committee from amongst their number.
- iii. No person whilst an undischarged bankrupt may serve on the committee or hold any office or appointment within the KC Registered club.

5. CLUB ACCOUNTS

- i. A bank account shall be held in the name of "The Wye Valley Retriever Club" into which all revenues of the Club shall be paid. This may be supported by additional accounts at the discretion of the Executive Committee. All cheques/withdrawals/transfers will require the signatures of two officers, one of which must be the Treasurer.
- ii. The Financial year shall be from 1st February to 31st January the following year. The Club Accounts shall be from 1st February to 31st January the following year. The Club Accounts shall be audited and certified by either one qualified accountant or two unqualified individuals with accountancy experience nominated by the Executive Committee and approved by members at the AGM.
- iii. A copy of the certified Accounts shall be available to all members on request 14 days prior to the date of the Annual General Meeting and will be available for inspection by members at the Annual General Meeting.
- iv. The Officers acknowledge that during the month of January each year the Maintenance of Title fee will be forwarded to the Kennel Club by the Secretary for continuance of registration of the club and that by 31st July each year other returns as stipulated by the Kennel Club will be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club of any change of Secretary of the Club which may occur.

6. MEETINGS

- i. Meetings of the Executive Committee shall be held at least three times a year; one of such is to be on the day of the Annual General Meeting ("AGM"). The Secretary, in conjunction with Chairman, must call additional meetings if requested to do so in writing by no less than three members of the Executive Committee within four weeks of the request.
- ii. At every meeting the accuracy of Minutes of the previous meeting shall be confirmed. At least fourteen days' notice of every meeting shall be given by the Secretary. The agenda for the meeting should be provided at least seven days in advance of the meeting. A quorum of six is required for meetings of the Executive Committee.
- iii. The Chairman shall preside at every meeting if possible. The Chairman shall have a casting vote in the event of a tie.
- iv. The AGM shall be held on a date fixed by the Executive Committee and members notified of the date not less than 6 weeks beforehand. The notice of the meeting shall be sent out not less than fourteen clear days beforehand. The notice must contain all the relevant information concerning the meeting and business to be conducted. No resolution other than the adoption of the Reports and Accounts may be moved at the AGM unless a notice proposed/seconded by Members has been received by the Secretary in writing at least four weeks beforehand. Annual reports shall be drawn up by the Chairman in consultation with the Secretary to be presented at the AGM and the Club's audited accounts shall be presented by the Treasurer to the AGM for approval.
- v. A quorum of fifteen members shall be required for both the AGM and any Special General Meeting.
- vi. Each member shall be entitled to one vote after six months of membership. Postal and proxy votes are not allowed. Voting shall be by show of hands or secret ballot or as decided by a majority at the meeting.
- vii. Any resolution passed at an AGM (or a Special General Meeting) can only be altered at a subsequent AGM. The rules of the Club may not be altered except at such a General Meeting and any alterations so made cannot be brought into force until the Kennel Club has been advised and given its approval to the alteration.

7. SPECIAL GENERAL MEETING

The Secretary shall be bound to call a Special General Meeting at any time if required to so in writing by no less than twenty five named and fully paid up Members who have signed the request giving details of the business, agenda and resolutions. The Executive Committee is

also empowered to call a Special General Meeting. No business shall be brought up at the meeting other than that detailed in the Agenda. Such a meeting must be held within twenty-eight days of receipt of request. Not less than fourteen days' notice of the Meeting is to be given in writing to members. Such notice must contain information concerning the meeting and the business.

8. POWERS OF THE EXECUTIVE COMMITTEE

The property of the Club shall be vested in the Executive Committee and in the event of the Club being wound up, shall, after all liabilities have been dealt with, be disposed of in the interests of "retriever training". A final statement of the audited accounts, with a record of the disposal of the property shall be forwarded to the Kennel Club within six months. The named Executive Committee shall be responsible for the proper winding up of the club.

9. EXPULSION OF MEMBERS

- i. Any Member who shall be suspended under KC Rule A42.j.(5) and/or any Member whose dog(s) is disqualified under A42.j.(9) shall cease to be a member of the Club for the duration of the disqualification/suspension. If the conduct of any Member shall, in the opinion of the Executive Committee, be considered injurious or likely to be injurious to the character or interests of the Club, the Executive Committee may at a meeting, the notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel the Member. Notice of the Special General Meeting shall be sent to the accused Member, giving particulars of the complaint and advising the place, date and time of the meeting so that the Member may attend and offer explanation. If at the meeting a resolution to expel the Member is passed by a two-thirds majority of the Members present at the meeting and voting, his/her name shall forthwith be erased from the list of Members, and he/she shall thereupon cease for all purpose to be a Member of the Club, except that he/she may within two calendar months from the date of such Meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.
- ii. If the Club expels a member for discreditable conduct, notification must be sent to the Kennel Club within seven days, giving any particulars required.

10. TROPHIES

- i. All trophies are the property of the Club and are to be covered by insurance.
- ii. Any winner of a Club trophy shall sign a receipt before taking delivery of the trophy, and will agree to return it on a date specified, in good condition.

11. HANDLING OF DOGS

No person shall carry out punitive correction or harsh handling at any Club event. This will not be tolerated and if any Member is proven to have contravened this rule, they will be advised by the committee in writing that they are no longer welcome to attend any of the Club's events and the Kennel Club will be informed.

12. KENNEL CLUB FINAL AUTHORITY

- i. The Kennel Club is the final authority for interpreting the rules of the Club in all cases relating to canine or Club matters.
- ii. The Club shall not join any federation of societies or clubs.